

5.-12. FEB. 2023

SAVE THE DATE



Internship – Project Organisation & Marketing

Are you interested in the sports industry and want to get behind-the-scenes insights and experiences at the second-oldest women's indoor tournament in the world, where a multitude of world tennis stars have demonstrated their skills over the past few decades?

Then apply now to MatchMaker Event GmbH, the organizer of the Upper Austria Ladies Linz, for an internship in Linz and Wels (Headquarters) in the field of sports and event management with a focus on project organization, side events and marketing. In 2023, the Upper Austria Ladies Linz will take place from February 5 – 12.

As an intern, you will take on the following **tasks**:

- Support in all areas of preparation and execution of the event, planning, organization and operational implementation of the tournament
- Support in the planning and coordination of marketing activities
- Planning of various promotional activities in the leading up to the tournament
- Support for the various side events and young talent activities
- Collaboration and coordination with service providers, partners and sponsors
- Various research activities
- Support in many areas of a major sporting event
- Creating documentation for partners and sponsors after the tournament

To accomplish your tasks, you meet the following **requirements**:

- Organizational skills and structured working methods
- Teamwork skills, reliability, independence, resilience, commitment, communication skills, friendly appearance and flexibility
- Completed schooling
- Are you striving to gain a foothold in this field or would like to start an apprenticeship in this direction
- Good expression in words and writing
- Fluency in English, desirable: Knowledge in German
- Safe handling of MS-Office applications
- Desirable: category B driving license
- Tennis and sports enthusiasts
- Enthusiasm for events

MatchMaker Event GmbH **offers you**:

- a task-oriented internship for at least 5 months (start possible from now until the end of February)
- a full-time internship at an appropriate internship salary
- a leading role in the organization and implementation of a major sporting event
- a pleasant working atmosphere in a young, communicative and motivated team

Please send your complete application documents with the subject **"Internship UALL 2023"** to: Bianca Politzky, bp@matchmaker.at

We look forward to your interest and the sending of your application documents.